

**BOARD OF DIRECTORS' MEETING  
451 Diamond Drive, Ephrata  
Via Telephone Conference**

**10:00 A.M., February 13, 2019**

**MINUTES**

The Schools Insurance Association of Washington (SIAW) conducted their February Board meeting at 451 Diamond Drive, Ephrata via telephone conference on February 13, 2019, at 10:00 a.m. Board members participating: Wayne Leonard, Mead School District; Jennifer Priddy, Olympia School District; David McVicker, Central Kitsap School District, Rich Puryear, Richland School District and Ed Rothlin, Chehalis School District. Other attendees included: Phil Riche, Jenni Bates, Rich Moore, Dave Kosa, Aaron Sheneman, Mandi Pratt, Ellen Kosa, Eric Homer, Becca Rohrer, Lane Larson, and Rich McBride representing Clear Risk Solutions. Also in attendance were various members and Brokers.

**ITEM 1  
INTRODUCTIONS**

Those participating in the meeting were introduced.

**ITEM 2  
CONSENT AGENDA**

Motion Puryear to approve the consent agenda as presented (Minutes for October 19, 2018 Board meeting; along with the bank statements and transfer information through current, also to include the fiscal committee approved November and December 2018 and January 2019). Second McVicker, motion carried.

**ITEM 3  
VOUCHER AND SUMMARY REPORT**

The vouchers have been audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified, as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board of Directors.

As of this date, February 13, 2019 the Board approves for payment those vouchers included in the list and further described as follows: February Voucher #18/19-06 in the amount of \$1,128,396.05. Motion Leonard to approve the above-listed voucher as presented. Second McVicker; motion carried.

**ITEM 4  
FINANCIAL REPORT**

E. Kosa presented the current financial report to include the Income Statement and Balance Sheet dated 11/30/2018. All questions were answered in detail.

**ITEM 5  
UPDATE ON TPA AND BROKERAGE AGREEMENTS**

Moore reported that the RFQ regarding the contract of the Third Party Agreement and Brokerage is due in 2020. Further discussion will be held.

**ITEM 6**

**RISK MANAGEMENT REPORT**

The following items were discussed in detail.

- Munich RE Safety Symposium
- Advancing School Safety in Washington
- School Safety Legislation
- Threat Assessment
- HB 1216
- SB 5317

**ITEM 7**

**MARKETING REPORT**

Homer went over the current status on six (6) Districts looking at the SIAW as an option. There will be a Broker meeting in March 2019.

**ITEM 8**

**REVIEW OF GOAL SETTING**

Moore went over the proposed process for reviewing the Boards goals from the evaluation document done annually by the Board of Directors. It was discussed that the staff will at year-end prepare a written report before the Annual Board Retreat each year regarding the short term and long term goals identified.

**ITEM 9**

**OPEN BOARD POSITION**

Several open Board positions were discussed. McVicker will be retiring at year's end, so a complete discussion will take place at the May meeting regarding the open Board positions.

**ITEM 10**

**NEXT MEETING**

The next All Board meeting is scheduled for May 22, 2019 at the SeaTac airport.

Respectfully submitted,

  
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Jenni Bates

  
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Jennifer Priddy