



For Washington Schools, By Washington Schools

**BOARD OF DIRECTORS' MEETING
Via Telephone Conference**

**451 Diamond Drive
10:00 A.M., July 10, 2019**

MINUTES

The Schools Insurance Association of Washington ("SIAW") conducted their July Board of Directors' meeting via telephone conference on July 10, 2019, at 10:00 a.m. at 451 Diamond Drive, Ephrata WA. Board members participating: Jan Hutton, Central Valley School District; Wayne Leonard, Mead School District; Jennifer Priddy, Olympia School District; Doug Christensen, Kennewick School District; Rich Puryear, Richland School District and Ed Rothlin, Chehalis School District. Other attendees included: Phil Riche, Jenni Bates, Rich Moore, Dave Kosa, Aaron Sheneman, and Becca Rohrer representing Clear Risk Solutions. Several SIAW Brokers were also attending the meeting via telephone conference.

**ITEM 1
INTRODUCTIONS**

Those participating in the meeting were introduced.

**ITEM 2
CONSENT AGENDA**

Motion Leonard to approve the consent agenda as presented (May 2019 minutes, and the June voucher approved by the fiscal committee) also to include the Bank Statements and Transfer information to date. Second Puryear. Motion carried.

**ITEM 3
VOUCHER AND SUMMARY REPORT**

The vouchers have been audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified, as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board of Directors.

As of this date, July 10, 2019, the Board approves for payment those vouchers included in the list and further described as follows: July Voucher #18/19-11 in the amount of \$1,088,893.14. Motion Hutton to approve the above-listed voucher as presented. Second Puryear. Motion carried.

**ITEM 4
FINAL BUDGET AND RENEWAL DISCUSSION**

Moore presented the proposed final budget in detail to include any fees paid to Clear Risk Solutions per the Third Party Administrators (TPA) Contract. Everyone in attendance received a copy of the final budget and a detailed write-up.

The final budget presented in your meeting packet reflects the preliminary numbers that were discussed earlier. Motion by Hutton to approve a 12% increase to membership, and an expenditure authority of \$14,950,863. Second by Leonard. Motion carried. The annual Board of Directors' renewal packet was presented. All questions were answered. The annual renewal packet includes program excess marketing efforts, any coverage changes, coverage options, carriers, the Brown and Brown annual disclosure, and the exclusion of TRIA coverage. The TPA agreement was included in the packet as well. Some coverages may be enhanced or changed. These changes will be addressed at the October meeting for additional approval. Also added for 2019/2020 was a pilot grant program for membership use. The guidelines and philosophy will also be discussed in October at the Annual Board Retreat.

**ITEM 5
UPCOMING BOARD ELECTIONS**

Bates went over the upcoming timelines for the Board of Directors' elections regarding expiring terms, and/or any vacated positions.

Those with expiring terms are:
Wayne Leonard – East Side position
Doug Newell – West Side position
Rich Puryear – East Side position
Eric Johnson – At-Large


A letter will go out to the whole membership in August notifying them of the upcoming Board of Director expiring terms. The members are invited to add their name on the ballot if they wish.

Elections will be concluded by the next All-Board meeting.

**ITEM 6
NEXT MEETING**

Bates went over the Board Retreat dates of October 16-18, 2019. The next All- Board meeting will be October 18, 2019, at the Davenport Grand Hotel, Spokane, starting at 9:30 a.m.

Respectfully submitted,



Jenni Bates



Jennifer Priddy