

**BOARD OF DIRECTORS' MEETING  
Davenport Grand Hotel  
Spokane, WA  
9:30 A.M., October 18, 2019**

**MINUTES**

The Schools Insurance Association of Washington (SIAW) conducted their October Board meeting at the Davenport Grand Hotel, Spokane, WA, on October 18, 2019, at 9:30 a.m. Board members participating: Jan Hutton, Central Valley School District; Wayne Leonard, Mead School District; Jennifer Priddy, Olympia School District; Doug Christensen, Kennewick School District; Ed Rothlin, Chehalis School District; Rich Puryear, Richland School District, and Doug Newell, Central Kitsap School District. Other attendees included: Phil Riche, Jenni Bates, Rich Moore, Dave Kosa, Aaron Sheneman, Mandi Pratt, Ellen Kosa, Eric Homer, Becca Rohrer, Lane Larson, and Rich McBride representing Clear Risk Solutions. Also in attendance were various Brokers.

**ITEM 1  
INTRODUCTIONS**

Those participating in the meeting were introduced.

**ITEM 2  
ELECTION OF OFFICERS**

Chairman Priddy asked the Board to elect officers for 2020.

Motion by Hutton to elect Christensen as Board Chairman, second by Rothlin, motion carried. Motion by Priddy to elect Newell as Vice Chairman, second by Leonard, motion carried. Motion by Leonard to keep Puryear as the Fiscal Officer until January when he retires. Second by Hutton, motion carried.

New officers for 2020 are:

Chair – Doug Christensen

V. Chair - Doug Newell

Fiscal Officer - Rich Puryear

**ITEM 3  
CONSENT AGENDA**

Motion Hutton to approve the consent agenda as presented (Minutes for July 10, 2019). Also included are the August and September committee approved vouchers, along with the bank statements and transfer information through current. Second Puryear, motion carried.

**ITEM 4  
VOUCHER AND SUMMARY REPORT**

The vouchers have been audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified, as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board of Directors.

As of this date, October 18, 2019, the Board approves for payment those vouchers included in the list and further described as follows: October Voucher #19/20-02 in the amount of \$6,251,292.26. Motion Leonard to approve the above-listed voucher as presented. Second Hutton; motion carried.

**ITEM 5  
FINANCIAL REPORT**

E. Kosa was unable to report the current financial information due to the conversion to the new computer system Origami. The actuary just received his reports from Clear Risk, and is diligently working on this actuary report to complete the financials. As soon as we have the final information formatted for the Board, we will send the information out with an explanation, or report at the December meeting.

**ITEM 6  
FINAL RENEWAL REPORT**

Homer went over the final coverages and carriers in detail with the Board and those present. A copy of the final report for 2020 was available for those in attendance. The need to exclude inflatables was discussed in detail, along with the market update. Motion by Hutton to adopt the updated and final Renewal Report presented. Second by Leonard, motion carried.

**ITEM 7  
DES AUDIT REPORT UPDATE**

Each Board member received the full audit report down by a third party hired by DES. They also received a summary prepared from CRS to Shannon Stuber at DES regarding some of the recommendations the third party reported in their audit of SIAW.

**ITEM 8  
SPECIAL EDUCATION FUNDING UPDATE**

Riche addressed the Board regarding additional funds for a specific line item under the Administration Hearing Coverage. After much discussion an additional \$114,000.00 was added to the 2018/2019 budget. Motion Leonard to approve the additional funding needed for 2018/2019 policy year. Second by Rothlin, motion carried.

**ITEM 9  
2019/2020 TPA AND BROKERAGE CONTRACT TIMELINES**

Moore explained the timeline for the Board to consider regarding the RFQ for TPA and Brokerage contracts. The Board formed a committee to draft the documents needed (Hutton, Leonard and Rothlin). Additional information will be discussed in February.

**ITEM 10  
ITEMS BROUGHT FORWARD FOR DISCUSSION FROM THE BOARD WORKSHOP**

- There was additional discussion on the Property Sensors project with Hartford.
- It was discussed and decided by a motion from Leonard and a second from Puryear that the Grant Program discussed earlier would be a pilot program for one year with a budget of \$50,000. Clear Risk will vet the applications and approve them monthly regarding district needs and claims loss history. A monthly report will be given to the fiscal committee if any funds have been dispersed. The full Board will have an annual report presented.

**The Board will continue to discuss the following items at future 2020 meetings:**

- SPECIAL EDUCATION COVERAGE
- DES Report
- DTS
- SENSORS
- GRANT PROGRAM UPDATE

**ITEM 11**

**OPEN BOARD POSITIONS**

Bates reported the elections were held in August and those Board members with expiring terms were re-elected. However, there is one open At-Large Board position and there is one appointment needed in January when Rich Puryear retires from the Richland School District. A mid-term election to fill positions on the Board of Directors will be considered.

**ITEM 12**

**NEXT MEETING**

Bates went over the new 2019 meeting calendar. The Board added a December 11, 2019, meeting to the calendar. The next meeting will be December 11, 2019, at 10:00 a.m., via telephone conference.

Respectfully submitted,

  
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Jenni Bates

  
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Jennifer Priddy