



For Washington Schools, By Washington Schools

Board of Directors' Meeting

Courtyard Marriott
16038 West Valley Highway
Tukwila, WA

January 21, 2011 at 10:00 a.m.

AGENDA

ITEM 1
INTRODUCTIONS –

ITEM 2
APPROVAL OF MINUTES –
September – December 2010

ITEM 3
SNOW LOAD DEVICES -

ITEM 4
RESERVE ACCOUNT REPORT AND VOUCHER APPROVAL –

- Current Voucher approval – January 2011
- Fiscal Committee Voucher approval – October – December, 2010

ITEM 5
FALL RETREAT RE-CAP

- Year-end financial report -
- Risk Management Policy Bench marks –
- 2011 legislative plans and activities -
- Large Claims Report -
- Review of Claims Report -

ITEM 6
MEMBERSHIP VISITS –

ITEM 7
UPDATE ON RECENT MEETINGS AND REPORTS -

ITEM 8
NEXT MEETING –

- -Plan May dates



For Washington Schools, By Washington Schools

BOARD OF DIRECTORS MEETING

CAVE B RESORT

9:00 A.M., Wednesday, September 23, 2010

MINUTES

The Schools Insurance Association of Washington conducted their 2010 Board of Director's Sit Down Meeting at the CAVE B RESORT, George, Washington on September 23, 2010 at 9:00 a.m. Board members participating: Jan Hutton, Central Valley S/D; Rich Puryear, Richland S/D; Wayne Leonard, Mead SD; Monte Redal, Moses Lake S/D; Terri Patton, South Kitsap S/D; Rich Moore, Renton S/D and Ron Cowan, Bellingham S/D. Other attendees included: Phil Riche, Jenni Bates, Stefanie Lowry, Jim Cherf, Shane Heston, Paul Harrison, Chris Youngberg, Eric Homer, Jenny Gunderson, Mandi Pratt and Jen Homer representing Canfield. Also in attendance were representatives from Member Districts and Insurance Brokers from various schools within the SIAW.

Chairperson Hutton called the Meeting to order at 9:00 a.m.

ITEM 1 INTRODUCTIONS

Introductions were conducted.

ITEM 2 ELECTION VOTES MAILED

Chairperson Hutton asked Jenni Bates to start opening the election sealed envelopes as per the WAC they are to be opened in an open public meeting. The ballots will be presented to the Board and those present.

ITEM 3 ELECTION OF OFFICERS

Chairperson Hutton asked for nominations for the 2010-2011 Board of Director's Chair, Vice Chair and Fiscal Officer.

Motion Patton to re-elect Jan Hutton as Chair. Second Moore, motion carried unanimously.

Motion Moore to re-elect Ron Cowan as Vice Chair. Second Leonard, motion carried unanimously.

Motion Puryear to re-elect Monte Redal as Fiscal Officer. Second Leonard, motion carried unanimously.

ITEM 4

APPROVAL OF MINUTES

The minutes of August 2010 were reviewed and approved as written. Motion Redal, second Leonard. Motion carried.

ITEM 5

RESERVE ACCOUNT REPORT AND VOUCHER APPROVAL

The vouchers have been audited and certified by the Auditing Officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a listing, which has been made available to the Board of Director's.

As of this date, September 23, 2010 the Board does approve for payment those vouchers included in the above list and further described as follows: Voucher #10/11-01 in the amount of \$869,265.70. Motion Cowan, second Redal. Motion carried.

Motion Redal to approve the August 2010 fiscal committee approved Voucher #09/10-12 in the amount of \$611,728.00. Second Patton, motion carried.

ITEM 6

FINANCIALS

Lowry presented in the earlier workshop; a power point slide on financial reporting. The current financials were discussed. All questions were answered in detail.

ITEM 7

ELECTION ENVELOPES

Bates presented the opened envelopes and ballots to Jan Hutton, Chair. Hutton announced that all Board members running for re-election received votes and were running un-opposed. The SIAW Board will remain with the same representation for the next two years.

ITEM 8

NEW COMMITTEES ESTABLISHED FOR 2010/11

Chair Hutton opened the floor for discussion regarding the 2010-11 committee appointments. The following Board members were appointed.

Renewal Committee – Cowan, Moore and Redal

Legislative Committee – Patton, Leonard and Puryear

ITEM 9

STANDARD USE AGREEMENT

Heston provided a "draft" standard use agreement for those lending or renting out school facilities. He advised that the draft is only suggested language and all

agreements or contracts can be different. If you need additional assistance, contact Shane at Canfield.

ITEM 10

JANUARY AGENDA

Throughout the Retreat, items have been discussed that will need some follow up. Canfield has been asked to bring those items back to the January meeting with detail.

ITEM 11

NEXT MEETING

The next meeting of the full Board will be January 21, 2010. This meeting will be held on the west side of the state.

Respectfully submitted,


Jenni Bates

Jan Hutton, Chair



For Washington Schools, By Washington Schools

FISCAL COMMITTEE CONFERENCE CALL

Administration Office
8:00 a.m., Wednesday, October 13, 2010

MINUTES

The Schools Insurance Association of Washington conducted their Fiscal Committee meeting on Wednesday, October 13, 2010 at 8:00 a.m., via a telephone conference call. Board members participating: Jan Hutton, Central Valley S/D; Ron Cowan, Bellingham S/D and Monte Redal, Moses Lake S/D. Jenni Bates and Dave Kosa representing Canfield.

Chairperson Hutton called the Meeting to order at 8:00 a.m.

ITEM 1 **INTRODUCTIONS**

Introductions were conducted.

ITEM 2 **RESERVE ACCOUNT REPORT AND VOUCHER APPROVAL**

The vouchers have been audited and certified by the Auditing Officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a listing, which has been made available to the Board of Directors.

As of this date, October 13, 2010 the Board does approve for payment those vouchers included in the above list and further described as follows: Voucher #10/11-02 in the amount of \$1,713,054.96. Motion Redal, second Cowan. Motion carried.

ITEM 3 **NEXT MEETING**

The next scheduled meeting is a Fiscal Committee Conference call on November 11, 2010 at 8:00 a.m., via telephone conference call.

Respectfully submitted,


Jenni Bates

Jan Hutton, Chair

FISCAL COMMITTEE CONFERENCE CALL

**Administration Office
8:00 a.m., Wednesday, November 10, 2010**

MINUTES

The Schools Insurance Association of Washington conducted their Fiscal Committee meeting on Wednesday, November 10, 2010 at 8:00 a.m., via a telephone conference call. Board members participating: Jan Hutton, Central Valley S/D, Ron Cowan, Bellingham S/D and Monte Redal, Moses Lake S/D. Also participating were Jenni Bates and Dave Kosa representing Canfield.

Chairperson Hutton called the Meeting to order at 8:00 a.m.

**ITEM 1
INTRODUCTIONS**

Introductions were conducted.

**ITEM 2
RESERVE ACCOUNT REPORT AND VOUCHER APPROVAL**

The vouchers have been audited and certified by the Auditing Officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a listing, which has been made available to the Board of Directors.

As of this date, November 10, 2010 the Board does approve for payment those vouchers included in the above list and further described as follows: Voucher #10/11-03 in the amount of \$572,709.20. Motion Redal, second Cowan. Motion carried.

**ITEM 3
NEXT MEETING**

The next scheduled meeting is a Fiscal Committee Conference call on December 8, 2010 at 8:00 a.m., via telephone conference call.

Respectfully submitted,


Jenni Bates

Jan Hutton, Chair



For Washington Schools, By Washington Schools

FISCAL COMMITTEE CONFERENCE CALL

**Administration Office
10:00 a.m., Wednesday, December 8, 2010**

MINUTES

The Schools Insurance Association of Washington conducted their Fiscal Committee meeting on Wednesday, December 8, 2010 at 10:00 a.m., via a telephone conference call. Board members participating: Jan Hutton, Central Valley S/D; Ron Cowan, Bellingham S/D and Monte Redal, Moses Lake S/D. Jenni Bates, Jim Cherf and Frank Andres representing Canfield.

Chairperson Hutton called the Meeting to order at 10:00 a.m.

ITEM 1 INTRODUCTIONS

Introductions were conducted.

ITEM 2 RESERVE ACCOUNT REPORT AND VOUCHER APPROVAL

The vouchers have been audited and certified by the Auditing Officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a listing, which has been made available to the Board of Directors.

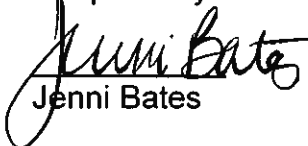
As of this date, December 8, 2010 the Board does approve for payment those vouchers included in the above list and further described as follows: Voucher #10/11-04 in the amount of \$4,411,249.41. Motion Redal, second Cowan. Motion carried.

Cherf spoke of a device that can be purchased to measure snow loads on roofs. Canfield will purchase these devices to distribute to those that are in high risk areas. At the next Board meeting these devices will be discussed along with their costs.

ITEM 3 NEXT MEETING

The next scheduled meeting is an All Board meeting scheduled for January 21, 2011 at the Marriott, SeaTac.

Respectfully submitted,


Jenni Bates

Jan Hutton, Chair