



For Washington Schools, By Washington Schools

**BOARD OF DIRECTORS' MEETING
Via Zoom**

10:00 A.M., July 22, 2020

MINUTES

The Schools Insurance Association of Washington ("SIAW") conducted their July Board of Directors' meeting via zoom on July 22, 2020, at 10:00 a.m. Board members participating: Jan Hutton, Central Valley School District; Wayne Leonard, Mead School District; Jennifer Priddy, Olympia School District; Doug Christensen, Kennewick School District and Doug Newell, Central Kitsap School District. Other attendees included: Phil Riche, Jenni Bates, Rich Moore, Dave Kosa, Becca Kirsch, Brian Turnbull, Frank Andrus, Rachel Huffman and Angela Eloff representing Clear Risk Solutions. Several SIAW Brokers were also attending the meeting via zoom.

**ITEM 1
INTRODUCTIONS**

Those participating in the meeting were introduced.

**ITEM 2
CONSENT AGENDA**

Motion Priddy to approve the consent agenda as presented (May 2020 minutes, and the June voucher approved by the fiscal committee 19/20-10 \$1,486,806.25) also to include the Bank Statements and Transfer information to date. Second Leonard. Motion carried.

**ITEM 3
VOUCHER AND SUMMARY REPORT**

The vouchers have been audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified, as required by RCW 42.24.090, also have been recorded on a listing, which has been made available to the Board of Directors.

As of this date, July 22, 2020, the Board approves for payment those vouchers included in the list and further described as follows: July Voucher #19/20-11 in the amount of \$736,307.62. Motion Hutton to approve the above-listed voucher as presented. Second Leonard. Motion carried.

**ITEM 4
FINAL BUDGET AND RENEWAL DISCUSSION**

Moore presented the proposed final budget in detail to include any fees paid to Clear Risk Solutions per the Third Party Administrators (TPA) Contract. Everyone in attendance received a copy of the final budget and a detailed write-up.

The final budget presented in your meeting packet reflects the preliminary numbers that were discussed earlier. Motion by Leonard to approve a 15% increase to membership, and an

expenditure authority of \$48,400.00, and choose the preferred option "C" 250/250 as presented. Second by Priddy. Motion carried. The annual Board of Directors' renewal packet was presented. All questions were answered. The annual renewal packet includes program excess marketing efforts, any coverage changes, coverage options, carriers, the Brown and Brown annual disclosure, and the exclusion of TRIA coverage. The TPA agreement was included in the packet as well. Some coverages may be enhanced or changed. These changes will be addressed at the November meeting for additional approval.

The financials dated 5/31/2020 were presented along with the current SAO solvency test.

**ITEM 5
UPCOMING BOARD ELECTIONS**

Bates went over the upcoming timelines for the Board of Directors' elections regarding expiring terms, and/or any vacated positions.

Those Board positions open or expiring are:

Open – At-Large

Jennifer Priddy – West (expiring terms)

Doug Christensen – East (expiring terms)

Appointment left by Rich P – East

Ed Rothlin – West – vacated with expiring terms

Jan Hutton – East - vacated with expiring terms


A letter went out to the whole membership in August notifying them of the upcoming Board of Director expiring terms. The members are invited to add their name on the ballot if they wish.

Elections will be concluded by the next All-Board meeting.

**ITEM 6
NEXT MEETING**

Bates presented an update on the Board of Directors' Retreat scheduled for October 27-29, 2020. There is a really good chance that the Davenport Grande Hotel will cancel due to Covid 19. The next SIAW Board Retreat might be held via zoom on a virtual platform, the dates may change.

Respectfully submitted,



Jenni Bates



Doug Christensen, Chair